



OVERVIEW AND SCRUTINY COMMITTEE

Tuesday, 26th March, 2013

7.00 pm

Town Hall, Watford

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CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Legal and Property Services on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

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- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor A Khan (Vice-Chair)

Councillors J Aron, N Bell, S Greenslade, K Hastrick, M Hofman, R Martins and S Rackett

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES (Pages 1 - 26)

The minutes of the meetings held on 21 November 2012 and 20 December 2012 to be submitted and signed. *(All minutes are available on the Council's website.)*

4. MINUTES FROM SCRUTINY PANELS/TASK GROUPS

To note the minutes of the following Scrutiny Panels and Task Groups which have been published since the last meeting of Overview and Scrutiny Committee –

- Budget Panel – 27 November 2012, 16 January 2013 and 11 March 2013
- Outsourced Services Scrutiny Panel – 26 November 2012 and 5 February 2013
- Community Services Partnership Task Group – 31 January 2013

All minutes are available on the Council's website –

<http://watford.moderngov.co.uk/mgListCommittees.aspx?bcr=1>

5. CALL-IN

To consider any Executive decisions which have been called in by the requisite number of Members.

6. OUTSTANDING ACTIONS AND QUESTIONS (Pages 27 - 36)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

7. UPDATE ON THE COUNCIL'S KEY PERFORMANCE INDICATORS AND MEASURES - THIRD QUARTER (OCTOBER - DECEMBER) 2012/13 (Pages 37 - 58)

This report presents an update on the council's key performance indicators as at the end of quarter 3 2012/13 (October - December) as well as other performance measures identified and agreed by Committee for scrutiny during 2012/13.

8. EXECUTIVE DECISION PROGRESS REPORT (Pages 59 - 84)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

9. TASK GROUP UPDATE (Pages 85 - 88)

This report provides an update on the Management of Disabled Parking Bays Task Group.

10. WORK PROGRAMME AND NEW SCRUTINY SUGGESTIONS (Pages 89 - 114)

This report provides the latest version of the rolling work programme and two scrutiny suggestions for consideration by the Scrutiny Committee.

11. ANNUAL SCRUTINY REPORT 2012/13 (Pages 115 - 118)

Members are asked to review the Scrutiny Committee's contribution to the 2011/12 Annual Scrutiny report and consider if there are any changes they would wish to be incorporated into the 2012/13 report.

12. DATES OF NEXT MEETINGS

- Monday 22 April 2013 (For call-in only)
- Thursday 27 June 2013
- Thursday 4 July 2013 (For call-in only)